

# **Montana Newsletter**

*Montana State Library*

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Montana State University Eggplant Net at Logan, Idaho. From left to right are Hans Roddy, Hamilton, Idaho; Connie Gordon, Hamilton, Idaho; Mrs. Morris, Montana State Library; Dr. C. C. Mull, Inf. Spec.; Glen Wilde, University of Idaho; and R. L. Klemm, Regional Project Director, Alan Gustaf, Montana State University.



Take  
note!

Montana State Library  
and the Montana Library  
Association will be held  
on October 1-2, 1960  
at the University Inn, Missoula.  
It will be a full two  
days of study with  
many opportunities  
for informal discussion  
and exchange of the  
latest in library and  
information science.

Cost

Montana Library  
Association members

Non-members  
Montana  
Library  
Association  
members

#### ADDENDUMS

and available the winter  
semester, new and revised  
reading materials, and a  
list of a list of books.  
The direction will be  
in library science, study  
of the library, and the  
few hours after direction.

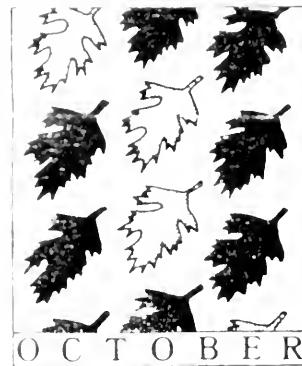
Each library will be  
awarded a plaque  
and a certificate of  
recognition for the  
Distinguished  
Library Service Award for  
School Administrators.

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#### WHITE HOUSE FELLOWSHIPS

The White House Fellowships  
will be accepting applications  
for the 1961-1962 year.  
The application period is  
now open.

The White House Fellows  
work directly in their  
selected agency to  
serve the needs of  
the Federal Government. They  
work as research assistants,  
analysts, and staff  
assistants. Fellows  
are selected from  
among the best  
graduates of the  
nation's leading  
universities and  
colleges.



Montana State Library, Missoula

Montana State Library

Montana State Library

Montana State Library

Montana State Library  
1000 University Street  
Montana State University  
Bozeman, MT 59722

ADMINISTRATIVE RULES FOR  
MONTANA LIBRARY SERVICES ADVISORY COUNCIL  
LIBRARY SERVICES AND CONSTRUCTION ACT (LSCA) GRANTS

Sub-Chapter Montana Library Services Advisory Council

The Montana Library Services Advisory Council is created by the Montana State Library Commission with the approval of the Governor in accordance with the provisions of MCA 2-15-120.

The Council shall advise the Montana State Library Commission on the development and well-being of libraries in Montana; represent the views and opinions of citizens, library users and librarians to the Montana State Library Commission; gather information and make recommendations to the Montana State Library Commission; advise the Montana State Library Commission on the Library Services and Construction Act Program, including but not limited to the development of the State Plan and its administration, the long-range and annual programs and the evaluation of library program services and activities under the state plan.

The composition of the Council shall be eighteen members. Seventeen shall serve for two years and may be reappointed for a second term. Represented on the Council shall be: users of public library services in each federation area, disadvantaged persons, local public libraries, school libraries, academic libraries, special libraries, library service to the institutionalized, library service to the disabled, state employees, state agency libraries, Montana participation in WCHLIS (White House Conference on Libraries), and the Montana Legislature. The president of the Montana Library Association shall serve a one-year term on the Council during the presidency of the Association.

The Council shall have the authority to establish by-laws for its internal operation. These by-laws may not conflict with MCA \_\_\_\_\_, the Library Services Construction Act, its rules and regulations, and the EDGAR regulations governing programs of the U.S. Office of Education, or with policies established by the Montana State Library Commission.

Sub-Chapter Grants to Libraries  
Under the Library Services and Construction Act

The Montana State Library Commission shall make available for libraries and library projects, funds under the Library Services and Construction Act as appropriated by the Montana Legislature. The Montana Library Services Advisory Council shall be in accord with the purposes of the individual titles of the Library Services and Construction Act. These are Title I, Public Library Services - the extension of library services to citizens without services or inadequately served

because of distances, physical handicaps or other disadvantages; Title II, Public Library Construction - construction of new facilities and remodeling of facilities to improve energy conservation and meet standards, particularly access for the handicapped; Title III, interlibrary cooperation - the coordination of resources of school, public, academic and special libraries and the establishment and operation of local, regional and interstate cooperative networks.

The Council may recommend to the Commission to make funds available through designated projects or through limited calls for proposals to accompany particular objectives or general improvement in library services for residents of Montana or through open competitions for which all libraries shall be eligible as defined in the request for proposals.

In making recommendations to the Commission, the Montana Library Services Advisory Council shall use the current long-range planning document and shall recommend to the Commission priorities based on the long-range plan.

The Council shall recommend to the Commission the available funds to be used, whether a specific project shall be developed or an open or limited competition held and a timeframe for the project.

The Council shall encourage participation of libraries and their citizens of Montana in recommending use for funds under the Library Services and Construction Act.

During the fall meeting of the Council, the Montana State Library shall announce to libraries the intent of the Council to recommend projects for grants under the Library Services and Construction Act and funds. The library shall encourage submission of ideas for consideration and shall summarize the ideas received for the fall Council meeting. The Council shall preliminarily discuss use of the funds at its fall meeting and shall prioritize those in which there is sufficient interest for further development. Following the fall meeting, the Montana State Library shall publicize these to the library community and citizens of the state and shall solicit specific proposals for the State's distribution at its winter meeting. The Council shall make its decision on the recommendations for use of the funds and shall make grants to the Montana State Library Commission at its meeting at the Montana Library Association conference.

#### Use of funds - limited and open competitions for grants

For the purpose of this document, the Montana State Library shall mean the State Library Commission, which is the State Library Commission of the State of Montana. The State Library shall issue a request for grants and the State Library shall include the goals and objectives of the grants, which is eligible to apply, the procedures for the application and the date on which application may be made and the criteria by which the eligible grants will be awarded. Libraries, or individuals, or groups of individuals shall shall include in the response a method of evaluation for the project.

If instructed by the Council, the State Librarian and staff of the Montana State Library shall conduct a preliminary screening of proposals dividing those into eligible and not eligible.

The Council may appoint a special committee or use a standing committee or may itself as a whole determine what they will recommend for funding based on the criteria used in the request for proposals.

The Council shall rank all proposals in priority for funding and rejection. This determination shall be based on the stated criteria and a rationale for the determination be prepared.

The Council shall present its recommendation to the Montana State Library Commission.

The dates, times and agenda of the Council and Commission shall be made known to all who submit grant applications. The recommendation being made shall be made known to those who submit grant applications.

Upon action by the Commission, the State Librarian shall notify those who are awarded a grant and those whose proposals are not funded. The notification shall include the reasons why proposals are not funded. The State Librarian shall inform those not receiving grants of the appeal process available to them.

The State Librarian shall prepare a contract with that library, individual or agency which received an LSCA grant. The contract shall contain assurances, the responsibilities of the grantee, the responsibilities of the State Library Commission, a payment schedule, and assurances that the statutes of Montana, its administrative rules and regulations, and appropriate federal requirements are met.

#### Sub-Chapter Appeals Process for Denial of a Grant by the Montana State Library Commission

The State Library Commission has adopted the Attorney General's Model Rules of Administrative Procedure, as set forth in ARM, Title I, Chapter 3, with the proviso that a hearing on denial of an application for a grant of Library Services and Construction Act funds may be conducted under the Commission's rule \_\_\_\_\_, or in the alternative, under the model rules of contested case hearings.

Any person or group submitting a proposal for grant funds to the Montana State Library Commission shall have the right to appeal if the proposal is not funded. The request for the appeal shall be made to the Montana State Librarian at 1515 E. Sixth Ave., Helena, MT 59620 (444-3115) within \_\_\_\_\_ working days of the denial of the grant.

Upon receiving a notice of appeal, the State Librarian, acting on behalf of the Commission, shall convene an independent review committee. The committee shall be composed as follows: a representative named by the appellant who is not from the appellant's library or governing authority; a representative chosen by the chair of the Montana Library Services

Appeal to the State Librarian, who is not a Council member; a representative from the library, ~~and~~ committee who is not connected to the appellant, named by the chairman of the Citizen and Trustees Division of the Montana Library Association.

The independent review committee shall hear the appeal, establish procedures which it shall determine. Both the appellant and the State Librarian shall have equal opportunity to present testimony either in writing or orally, and to respond to points raised by the other party. The independent review committee shall make its findings and recommendations to the Montana State Library Commission shall take final action on the appeal. The Commission may affirm, deny, or modify the recommendation of the independent review committee.

The State Librarian, upon final determination of the appeal by the Commission, shall notify the appellant in writing. This notice shall conclude the appeal process.